



YEDİTEPE
UNIVERSITY



Yeditepe University
Learning & Teaching Unit
YU-LEARN
subunit YU-Learn presents

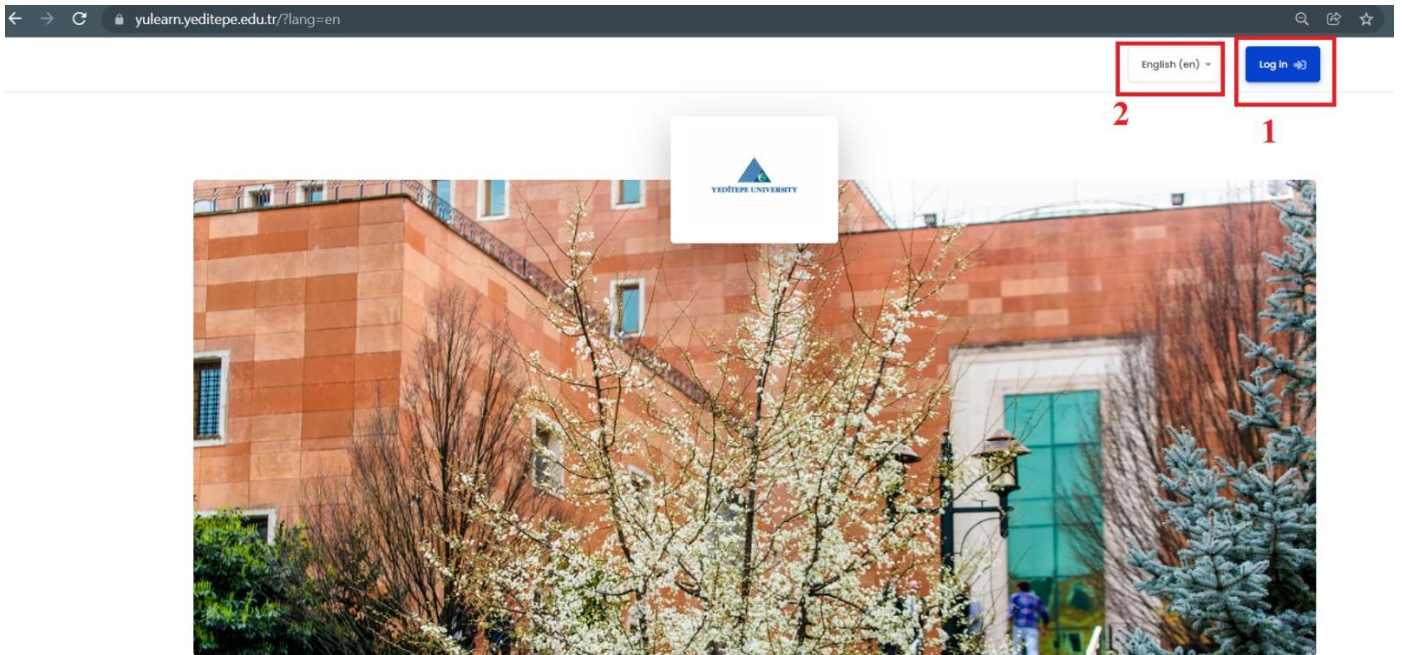
YULearn Moodle Interface Training Booklet



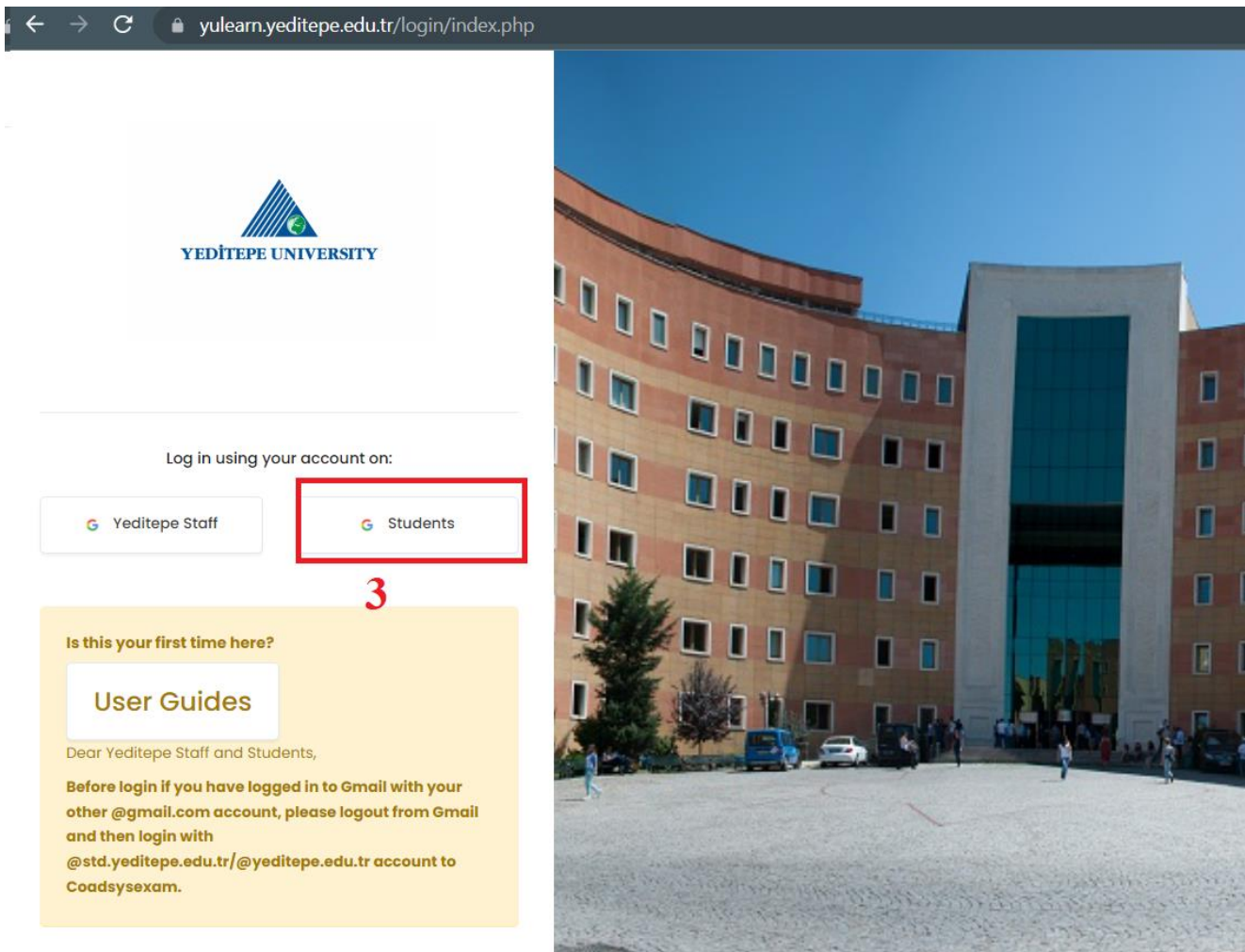
EARN

How to Log On to My First Course in YULearn as a Student

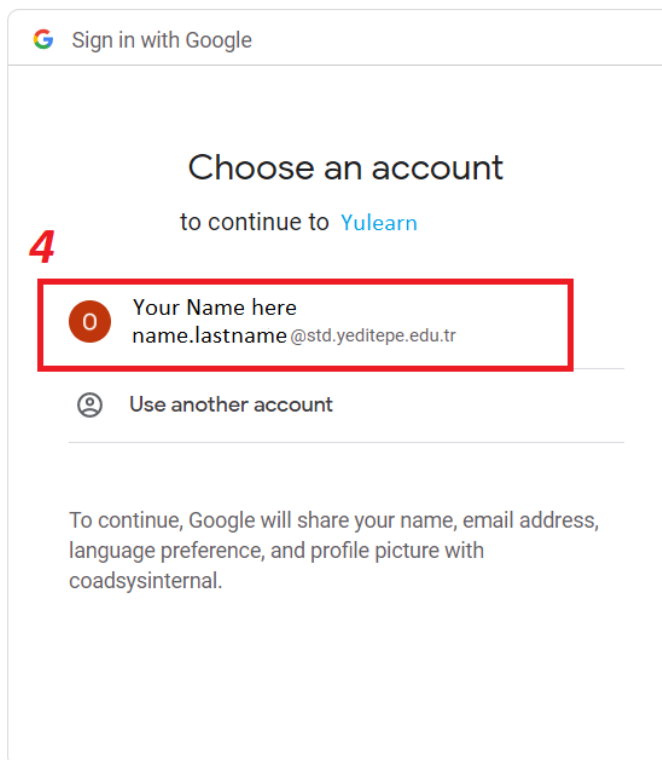
Go to webpage <https://yulearn.yeditepe.edu.tr/>



- 1- Select “**Log In**”,
- 2- Note that you may change the language here.



3- Log in using your account on with selecting “**Students**” login option.



4- Make sure you are using your **student email address** and **password** in the next step.

Now you are in YUlearn,

- 5- You can access to your main menu and dashboard by **show/hide option**.
- 6- By selecting you can always return back to your dashboard anytime in YUlearn.
- 7- You may see your courses in several locations as shown.
 - a. In **“Course Overview”** section, select **“All (except removed my view)”** option to see the active courses that you are already registered.

Course overview

- b. You may **“Star/Unstar/Restore to View/Remove from View”** a course here.

- 8- You can customize your page.
- 9- If you have a notification (**Assignment/ Feedback/ Forum/Announcement**) from a course you will see it here.
- 10-Upcoming activities due will be listed here.

Select the course to you want to access

The screenshot shows a web browser window with the URL yulearn.yeditepe.edu.tr/course/view.php?id=9793. The page title is "My First Course on Yulearn". The main content area is titled "My First Course on Yulearn" and contains several sections: "Announcements" (callout 11), "MyFirstCourse - BBB" (callout 12), "My First Course Syllabus" (callout 13), "Lecture Notes will be shared here" (containing "MyFirstLectureNote"), "Assignments will be posted here" (containing "MyFirstAssignment"), and "Exams - Quiz" (containing "MyFirstQuiz"). A sidebar on the left lists various course management options, with "Grades" highlighted (callout 14). A red text overlay in the top right corner reads "here main page is in TOPICS FORMAT".

You will see the main page of the course, please note that depending on the choice of your instructor you may see your main page either in **“TOPICS FORMAT”** or in **“WEEKLY FORMAT”**.

11- Access the announcements that was posted by your instructor.

12- Access to **BigBlueButton(BBB)** platform (how to access BBB tutorial is also available). NOTE that you need to use this link for both accessing the online classroom and recordings of the previous lectures.

13- Review your course syllabus (if it is posted by the instructor prior to your access).

14- Review your grades from the graded items of the course that you are viewing. (Make sure your instructor finished grading your graded item).

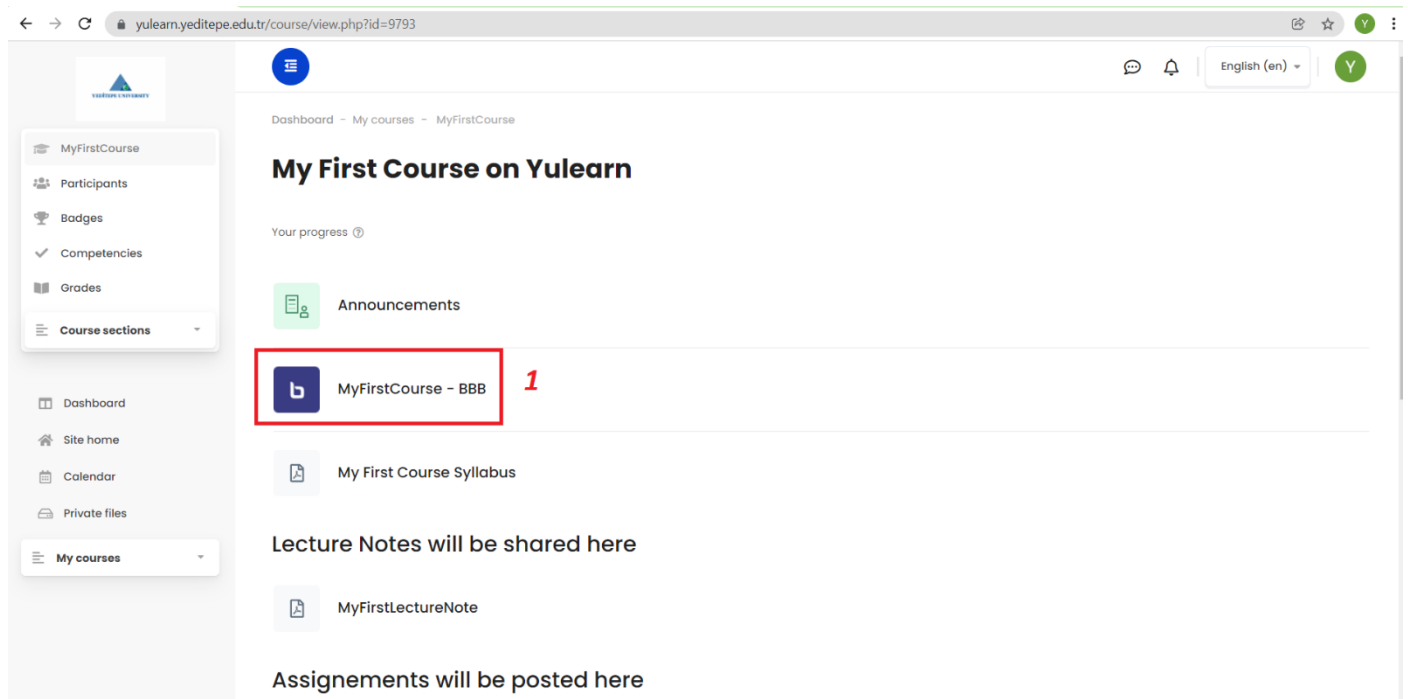
As the semester goes on your instructor will be posting course materials that you can access from the main page of the course.

LEARN

How to Access My Online Course with BBB

Warning: Before accessing your online classroom with your microphone and webcam, make sure that your browser is the only one that is accessing to your microphone or webcam. If there are other applications or other browsers using microphone and webcam at the same time, BBB will not work. Closing all background applications is suggested.

Access your course from <https://yulearn.yeditepe.edu.tr/>
BigBlueButton is a web conferencing system within Yulearn to your real-time on-line classrooms for distance education.



The screenshot shows a web browser window with the URL yulearn.yeditepe.edu.tr/course/view.php?id=9793. The page title is "My First Course on Yulearn". The main content area includes a "Your progress" section, an "Announcements" section, and a "My First Course - BBB" link highlighted with a red box and a red number "1". Below this, there are links for "My First Course Syllabus", "Lecture Notes will be shared here", and "MyFirstLectureNote". The left sidebar contains navigation options like "MyFirstCourse", "Participants", "Badges", "Competencies", "Grades", "Course sections", "Dashboard", "Site home", "Calendar", "Private files", and "My courses".

1- On the time of your lecture select BBB link for your online classroom.

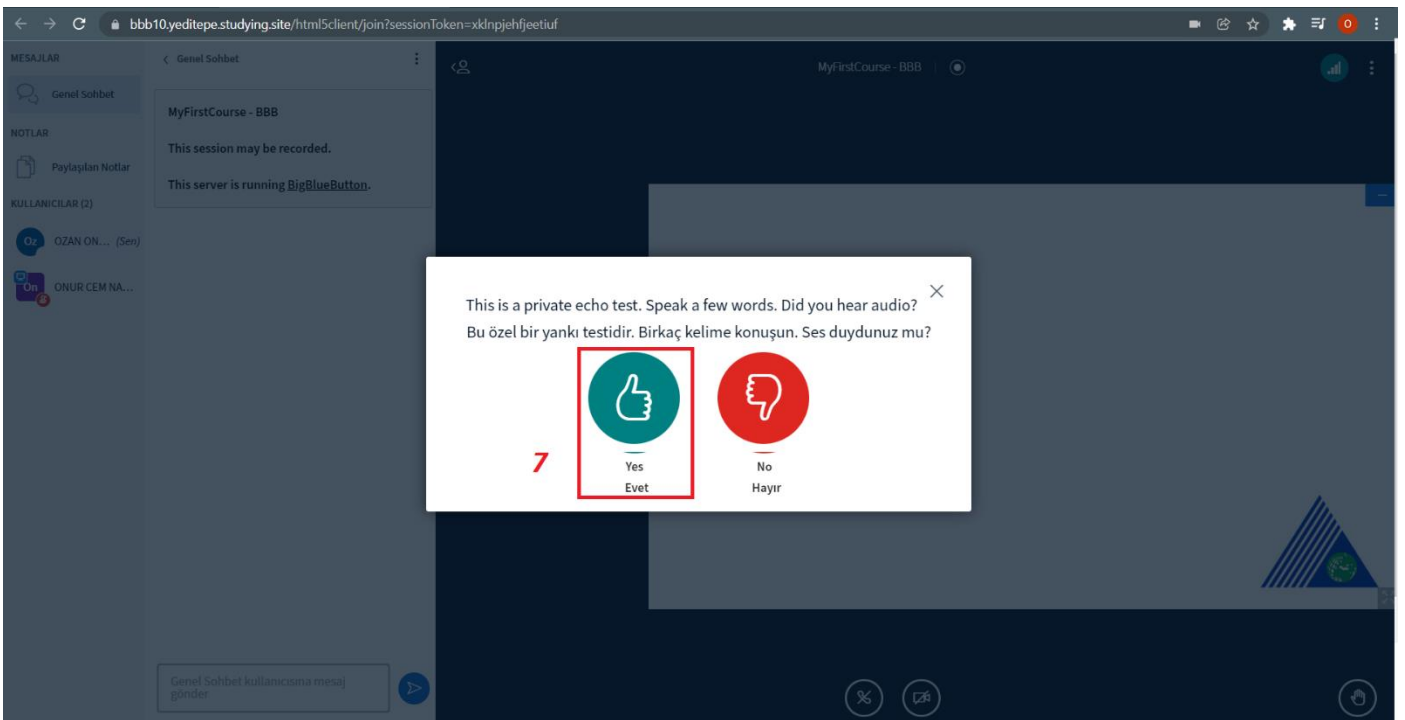
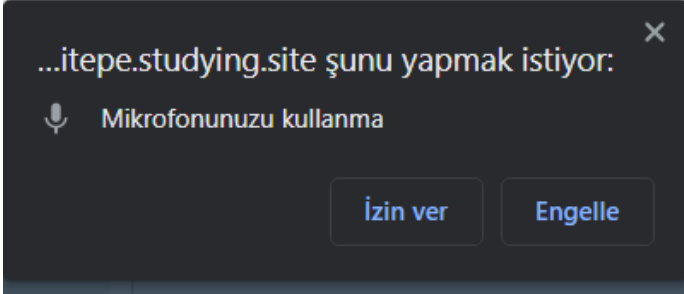
The screenshot shows the Yulearn interface for a course titled "My First Course on Yulearn". The page is for a session named "MyFirstCourse - BBB". A red box labeled "2" highlights a status message: "This conference is in progress. This session started at 17:57. There are 1 moderator and 1 viewer." Below this, a blue "Join session" button is highlighted with a red box labeled "4". Underneath is a "Recordings" section with a table of previous sessions. A red box labeled "3" highlights the "Presentation" links in the table.

Playback	Name	Description	Date	Duration	Download
Presentation	MyFirstCourse - BBB	Lecture 3	Tue, 1 Feb 2022, 4:59 PM +03	0	
Presentation	MyFirstCourse - BBB	Lecture 2	Tue, 1 Feb 2022, 4:46 PM +03	0	
Presentation	MyFirstCourse - BBB	Lecture 1	Tue, 1 Feb 2022, 4:44 PM +03	1	

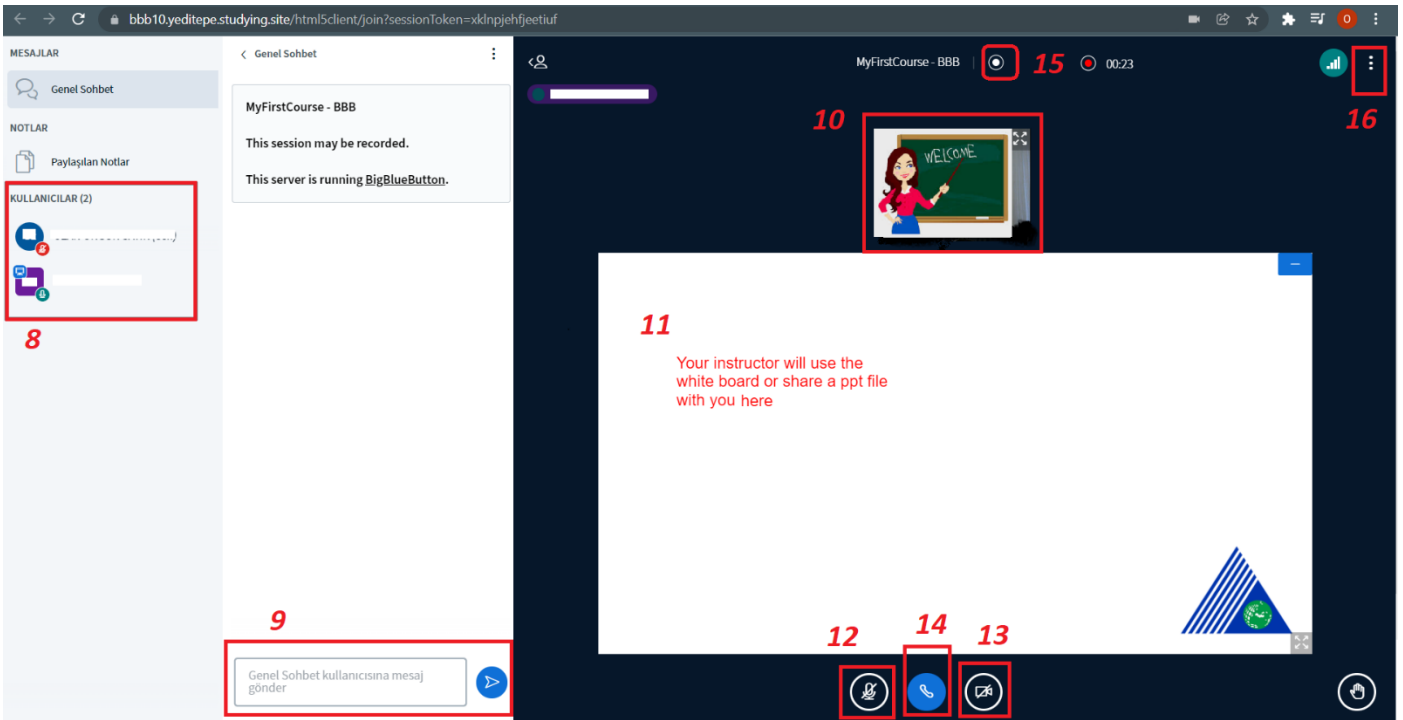
- 2- When you arrive you see a note that tells “**The Conference Room is Ready**” or “**Conference is in Progress**”. If it is in progress, you see the number of moderators (your instructors) and number of viewers (students) here.
- 3- In the recordings part, you find the recordings of the previous sessions. Click on “**Presentation**” to access that particular recording. Name and Description parts are edited by the instructor of the course. Download is only available if instructor permits.
- 4- Click “**Join Session**” to access online classroom.

The screenshot shows the BigBlueButton audio join dialog box. The text asks "Sesli katılımınızı nasıl yapmak istersiniz?" and "How would you like to join the audio?". There are two options: "Mikrofon" (Microphone) and "Sadece dinleyici" (Listen only). A red box labeled "6" highlights the "Mikrofon" option, and a red box labeled "5" highlights the "Sadece dinleyici" option. The background shows a chat window with messages like "This session may be recorded." and "This server is running BigBlueButton."

- 5- If needed student may join as a listener-only by selecting “Listen Only”.
- 6- Select microphone to join with your microphone. When this option is selected, you get a notification that BBB wants to use your microphone, you need to allow by selecting “İzin Ver” when you get this notification.



- 7- There is a private echo test here when you speak, only yourself will hear your own voice, and will check that both your microphone and speaker are working. Select **thumbs up** if private echo test is successful.



- 8- Users in the session listed here, Instructor or whoever is sharing the screen has the blue monitor image on the top-left of his/her icon. On the bottom-right of each user's icon describes that user is using microphone (green or red) or in listener only mode.
- 9- Chat messages can be seen here, and you can type your message to public.
- 10-When your instructor or another user is sharing his/her webcam you see them here.
- 11-The shared items like presentations or white board can be viewed here, if instructor permits you may annotate on whiteboard.
- 12-**Mute or Unmute** yourself (when joined with microphone).
- 13-**Start/Stop Webcam** (may need to allow BBB to your webcam here if you are doing for the first time).
- 14-Change the microphone/speakers settings, also used for switching to **“Listener Only”**.
- 15-Session is being recorded if **red** and there is a timer counting here. If **white** session is not being recorded. Moderator (Instructor) is the only person who can start and finish recording sessions.
- 16-When you click to **three dots** on top-right of your page, the following will be shown:

⌘ Make fullscreen

⚙ Settings

ℹ About

❓ Help 

⌨ Keyboard shortcuts

⌘ Leave meeting

⌘ Tam ekran yap

⚙ Ayarları aç

ℹ Hakkında

❓ Yardım 

⌨ Klavye kısayolları

⌘ Toplantıdan ayrıl

Select “**Leave Meeting**” to leave.



YEDİTEPE UNIVERSITY

25th year